



CALL Bulletin

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Disaster Planning



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FROM THE EDITORS

These days, when we hear the word “disaster”, most of us immediately think of 9/11. The events of that day touched everyone on some level. Some disasters, though, are less far-reaching. In fact, some disasters can be intensely personal, such as the loss of a loved one or, to a lesser extent, the loss of a job. Disasters can occur suddenly, such as an unexpected water leak or fire. Disasters also can be slow and insidious, such as the damage caused by the build-up of mold and mildew or the slow, natural decay of library materials.

No one could have anticipated the horrific events of 9/11, but, amazingly, many people survived. They survived because they had an evacuation plan to follow. Since that fateful day, many buildings in the Chicago Loop have been required to implement evacuation plans. Does your office building have an evacuation plan? Are you a part of that evacuation plan? If your library collection were damaged, do you know what your company’s insurance policy would cover? Has any thought been given to the preservation of your library’s collection? What about at home? Does your house have a smoke detector and fire extinguishers that you know how to use? Do you and your family members know what to do if your house caught on fire? Do you know what you would do if you lost your job?

With this issue of the *CALL Bulletin*, we offer a variety of articles that we hope will begin to get you thinking about all kinds of disasters, large, small, gradual and sudden. We also hope you will start to take an active role in planning for disasters—disasters that one day could affect your library, your organization, your community, your family, or you.

Joan & Bob

The editors would like to thank Patricia Turpening, Head of Preservation and Archives at the University of Cincinnati Law Library, for sharing her research with us in this issue. Look for Patricia’s follow-up article in the Spring 2003 issue of the *CALL Bulletin*.

The *CALL Bulletin*, the official publication of the Chicago Association of Law Libraries (CALL), is published four times a year and is provided to active members as a benefit of membership. CALL does not assume any responsibility for the statements advanced by the contributors to the *CALL Bulletin*, nor do the views expressed in the *CALL Bulletin* necessarily represent the views of CALL or its members.

Contributions to the *CALL Bulletin* are always welcome. Please be advised that contributions submitted for publication are subject to editorial review. Direct questions, articles, or other items of interest to the co-editors:

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PRESIDENT'S LETTER

by Christina Wagner
Foley & Lardner

Members,

As we know, and as this current issue of the *CALL Bulletin* reminds us, there are always unknown challenges waiting us as we move through life. Sometimes there are incalculable disasters. Fortunately, those are rare occurrences. More often we experience difficulties and annoyances that take time and energy to address—time and energy we would prefer to spend elsewhere. We would all rather be proactive than merely reactive.

Let's strive to be proactive this year. For some of us that might mean creating a disaster plan for our own library; for others, it might mean making a new acquaintance or friend at the next CALL function; for others it might mean committing to attend at least one CALL Continuing Education function or Business Meeting or volunteering to write an article for the *CALL Bulletin*.

In our professional lives we are fortunate to have an association such as CALL. But the value of the association as an institution lies with its individual members. Undoubtedly many of us have stories of CALL members to whom we have turned in the midst of our own crises or of CALL members who have reached out to us when we needed advice, guidance or support. When faced with big disasters or everyday difficulties, we should find it reassuring that we have each other, as a group and as individuals, to face those challenges.

Christina



Christina Wagner, President of CALL,
opens the first business meeting for 2002-2003.

Letter to the Editor

I read with interest the article on ethics in the legal information profession by Doris L. Nuding that appeared in the Fall 2002 issue. As she points out, the *Model Rules of Professional Conduct* adopted by the American Bar Association and rules of conduct or ethical standards adopted by courts or bar associations at the state level are relevant for those of us who work in law libraries, especially in law firms. However, I would say that an equally important document for CALL members working in all types of law libraries is the *Ethical Principles* statement of the American Association of Law Libraries (www.aallnet.org/about/policy_ethics.asp).

AALL's statement addresses three aspects of ethics for legal information professionals: service, business relationships, and professional responsibilities. A product of much hard work and discussion, it was approved by the AALL membership in 1999. It is definitely worth considering as part of any discussion on ethical standards for professional law librarians, law library paraprofessionals, or others whose work involves providing legal information.

Sally Holterhoff

CALL member and AALL Executive Board member

CALL Meetings for 2002-2003

Board Meetings tentative dates:

December 12, 2002
January 9, 2003
February 13, 2003
March 13, 2003
April 10, 2003
May 8, 2003

Business Meetings tentative dates:

February 21, 2003*
March 21, 2003
May 16, 2003

* joint meeting with SLA

**CALL Executive Board
Summaries of Minutes
by Naomi Goodman
Valparaiso University School of Law**

CALL Executive Board Minutes - June 13, 2002

Date: June 13, 2002, 9:00 a.m.

Location: AALL Headquarters

Board Members Present: Pegeen Bassett, Nancy Faust, Naomi Goodman, John Klaus, Betty Roeske, Christina Wagner, Dave Rogers.

Committee Chairs Present: Lynn Leinartas, Judy Gaskell, Susan Siebers, Bob Winger.

I. Minutes

Minutes from the May meeting were approved, with corrections.

II. Treasurer's Report

There was no treasurer's report as the new treasurer has not received the necessary records from the previous treasurer. The previous treasurer is preparing materials for our tax accountant.

Christina stated that the Financial Advisory Committee (president, president-elect, and treasurer) is making it a priority to create a working budget as soon as they receive figures from the previous two years, 2000-02. Christina will supply figures from the two years before that, 1998-2000.

III. Old Business

MAALL/CALL Meeting, 7-9 November, 2002. The conference may be a little more expensive for attendees than previously stated (approximately \$300). Sponsorships are being sought.

John will investigate train and bus schedules, and will be the contact for people wishing to share rides.

IV. New Business

Committee Charges

Bulletin Committee: Bob Winger, co-chair with Joan Ogdén. Bob reported that the Summer issue, a special issue on "Dealing With Multiple Formats" was at the printer. The Board asked him to consider whether a "special issue" could be more appropriately be called a "symposium."

The co-chairs were charged with preparing the *Bulletin* for web-only publication, aiming for a year from the current issue. Bob thought we had the tools in place to do this, but we need time to consider design and content changes. They were also charged with arrang-

ing for an index for the newsletter. Committee member Janice Collins, who will be attending the Council of Newsletter Editors (CONE) meeting at AALL is charged with getting information from editors of newsletter already on the web.

Public Relations: Lynn Leinartas, co-chair with Allison Cook. The co-chairs were charged with representing CALL at CLS meetings; publicizing CALL activities in the *Chicago Daily Law Bulletin* with timely photos of CALL events, and contributing to the Chapter News column in the *Spectrum*. The charge included working with the Internet Committee to provide suitable material for the CALL web-site and looking at other chapter sites for ideas, and, in general, presenting CALL to the library community, to library students, and to attorneys.

Internet Committee: Judy Gaskell, co-chair with Annette Cade and Connie Wittig. The Board charged the committee with organizing, updating and improving navigation for the CALL web-site. (They have already begun this, and will meet as a committee on July 31.)

They were also charged with placing appropriate chapter documents and forms on the site, and about the possibility and desirability of having a "members only" password-protected section which could be used for the directory and current issue of the newsletter. They should work closely with other committees, including Placement/Recruitment, Meetings, Membership, and Public Relations. The CALL listserv should continue as in the past.

Connie will attend the Webmasters' Workshop at the AALL Meeting.

Corporate Memory Committee: Susan Siebers, chair. The Board charged the committee with creating a record of CALL's policies and procedures, beginning by examining Board minutes from the previous three years. The committee should also investigate and make a recommendation to the board on whether it should be a short-term committee (two years), or a continuing committee to guarantee that CALL's "corporate memory" is created and preserved.

The committee is to give a preliminary report at the September 20 Business Meeting.

V. Old Business (cont.)

AALL Business. Regarding the AALL Meeting, Christina will see that the large display board (from CLS) gets to Florida for the display. The Board members will contribute to Chicago candy for the display, and Christina will see that it is purchased. For the no-host dinner, the 21 members so far signed up meet the required minimum, so the dinner will be held.

The Board received a thank-you note from AALL Treasurer Anne Matthewman regarding for her recent official visit to CALL.

Leadership Workshop, June 20, 2002. So far, 14 members have signed up. Betty will announce the workshop again on the listserv, so we may have more. The location and breakfast are courtesy of LexisNexis, and CALL will provide box lunches.

VI. New Business (cont.)

No Walk-Ins at Business Meetings Policy. The Meetings Committee would like to institute and enforce a no walk-ins policy for Business Meetings, because of the inconvenience caused to other members when there are not enough places provided. The Board suggested that the Committee contact the equivalent SLA committee to see what their policy is and how it works.

Joint CALL/SLA Holiday Party. Because so few CALL members attend this party, the Board decided that CALL will no longer be a co-sponsor, citing our policy of not scheduling any evening meeting. CALL will offer our mailing list to SLA in case they want to use it.

Sponsors for CALL Meetings. CALL currently has more sponsors than meetings for the coming year. We may ask one of them if they are interested in sponsoring an event at the MAALL/CALL Conference. The Board agreed that a notice of thanks to specific sponsors should be included in future *Bulletins*.

The meeting adjourned at 11:20 a.m.



CALL Executive Board Minutes - August 8, 2002

Date: August 8, 2002, 9:00 a.m.

Location: AALL Headquarters

Board Members Present: Pegeen Bassett, Nancy Faust, Naomi Goodman, John Klaus, Betty Roeske, Christina Wagner.

Committee Chairs Present: Elaine Dockens, Doris Nuding, Spencer Simons, Priscilla Stultz, Lorna Tang.

Guest: Jenny Kanji

There was no July 2002 meeting.

I. Minutes

Minutes from the June meeting were approved, with corrections.

II. Treasurer's Report

The treasurer presented the 2001-2002 Treasurer's Report which she constructed from last year's transactions and monthly reports.

She also presented monthly reports for May, June, and July-August. Balances at the Harris Bank were: \$10,061.28 (May); \$15,865.21 (June); \$10,954.67 (July); and \$11,487.66 (August.) Income/deposits for July/

August were \$4,042, and expenses were \$8,219.85. Expenses include \$4,306.00 for printing of the Union List, but it is too early to receive income from that project yet.

The balance on the CD at the Northern Trust was \$3879.54 on August 2, 2002.

The previous treasurer has not forwarded documents required for preparation of the past two years' taxes to our accountant. The Board is requiring that the previous treasurer send all documents to the current treasurer immediately, and she will prepare the material for the past two years.

The Financial Advisory Committee will work on a budget as soon as all financial materials are received from the previous treasurer.

III. Old Business

MAALL/CALL Conference, 7-9 November, 2002. John reported that there is still work to be done, with final preparations due by August 15. He is now involved in seeking corporate donations for the event.

AALL Meeting. Betty viewed the video "Loss and Recovery : Librarians Bear Witness to September 11" at the meeting, and described it as graphic, realistic, and very personal. The Board decided to purchase one copy from the American Library Association for \$20, for chapter use and to lend to members.

Twenty-five CALL members enjoyed the No-Host dinner at Monty's Conch restaurant.

TEACH Act Letter. At the request of the AALL Washington Affairs Office, the Board agreed to add our signature to a letter asking support for S. 487, the Technology, Education and Copyright Harmonization Act of 2001, addressed to Speaker Hastert and Minority Leader Gephardt.

September Business Meeting. The meeting will be held on September 20 at Harry Caray's restaurant, 33 W. Kinzie, with Ron Staudt as the speaker.

IV. New Business

Committee Charges. The Board recommended that committees post notices and material on the website, and inform the membership via the listserv when new material is added.

Relations with Vendors Committee: Lorna Tang, chair. The chair was charged with continuing the activities of the committee over the past few years. These included visits to publishers and reverse-site visits, and keeping CALL members informed of developments and problems by forwarding messages to the CALL listserv from the AALL CRIV Committee (CRIVgrams) and from publishers.

Public Affairs: Spencer Simons, chair. The committee was charged with keeping the chapter informed on national and Illinois legislative and other issues.

The chair said that the committee would have several meetings, and different members would follow issues such as privatization of the GPO printing functions by the OMB. On the state level, they would watch to *see* if UCITA, county filing fees, and Illinois Register indexing problems resurfaced. Spencer sat in on the AALL Government Relations Committee meeting to become current on their priorities, including advocacy but the AALL Legislative Training Day was cancelled.

Continuing Education Committee: Priscilla Stultz, co-chair with Charles Condon. The committee was charged with bringing programs to CALL members, including working with the EPIC Committee for programs that would appeal to paraprofessionals, and to newer librarians also.

The committee is planning a two-hour October program on practical and philosophical aspects of federal and state legislative history, with Joan Ogden and John Austin as speakers.

Community Services Committee: Elaine Dockens, chair. The committee was charged with continuing to identify community service opportunities in which CALL members can participate. As well as recording service by individual members, the committee would coordinate "once only" opportunities such as participating in membership drives for Channel 11. The committee would also continue/investigate former CALL activities such as helping with the Old Town School of Folk Music collection, maintaining a roster of members willing to participate in Habitat for Humanity at short notice, and helping at the Dignity Diner.

The Board voted to restore the Public Relations Committee to standing committee status.

EPIC Committee: Doris Nuding, chair. The committee was charged with recommending programs to the Continuing Education Committee, and working with them to produce programs.

Joint Meeting with SLA. Betty will try to arrange a joint meeting in February, as SLA has already scheduled their January meeting with another group. SLA's speaker for February is Kathryn Deiss, Director, Strategic Learning Center, speaking on "Managing Perceptions."

Advertising Rates for Bulletin. This will be discussed at the next meeting.

Purchase of 9-11 Videotape. See **AALL Business**.

ABA Website. Carolyn Hayes sent a message that the Legal Information Sources of the ABA website makes no mention of libraries or librarians. No action was taken.

AALL Chapter Visit in May. May's business meeting will have an official AALL Board member as speaker.

IV. Committee Reports

The chair of the *Placement/Recruitment Committee* reports that he was able to forward three resumes for librarians and clerical staff to employers in May and July, and recently posted two new positions to the CALL website.

The *Public Relations Committee* has produced a strategic plan which focuses on having photographs and items published in a variety of Chicago and national publications.

The meeting adjourned at 12.20 p.m.



CALL Executive Board Minutes - September 12, 2002

Date: September 12, 2002, 9:00 a.m.

Location: AALL Headquarters

Board Members Present: Pegeen Bassett, Nancy Faust, Naomi Goodman, John Klaus, Betty Roeske, Dave Rogers, Christina Wagner.

Committee Chair Present: John Fox.

I. Minutes

Minutes from the August meeting were approved, with corrections.

II. Treasurer's Report

The treasurer presented the 2001-2002 Annual Treasurer's Report, updated and amended.

The treasurer reported \$4,204.00 in deposits and expenses of \$1,554.40 as of August 31, 2002. The Harris Bank balance as of that date was \$14,131.38. The actual balance, reflecting uncleared checks as of September 11 was \$13,604.27. Income included \$945.00 for membership dues and \$2,135 from sale of the Union List. The balance on the CD at the Northern Trust was \$3,886.29 on September 3, 2002.

The treasurer will pay \$415 liability insurance to AALL. The premium due is based on membership, currently 277.

See Exec. Board 9/12 page 8



Lexis full page ad
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LexisNexis Librarian Relations Group
same as Fall issue

Exec. Board 9/12 *continued from p. 6*

III. Committee Charge

Placement/Recruitment Committee: John Fox, chair. The chair was charged with continuing the work done for placement during the last year, and increasing the efforts in recruitment.

John reported that he has received requests from employers for resumes for librarians and clerical workers with library experience.

He reported successful participation in the Dominican University School of Library and Information Science Career Day. John will also investigate the feasibility of taking part in the Illinois SLA's recruitment dinner, although this will not necessarily be in Chicago.

IV. Old Business

Status of Taxes. All material needed to file CALL's 1999-2000 and 2000-01 taxes was sent to the accountant on September 9. The treasurer has also organized most of the material needed for the 2001-02 taxes.

9/11 Tape. The ALA video on 9/11, "Loss and Recovery: Librarians Bear Witness to September 11," will be used by CALL, possibly in programming, and can also be borrowed by individual members. Members interested in borrowing the video should contact Dave Rogers.

MAALL/CALL Meeting, 7-9 November, 2002. Program and registration material will be mailed soon. The board voted to donate \$150 as scholarship money, to enable five University of Illinois library school students to attend the conference.

V. New Business

Bylaws Change. Naomi will ask the chair of the Bylaws Committee to look at and report on the bylaws articles concerning membership from other chapters, specifically larger chapters that serve a limited geographic area. She will be asked to report to the board at the November 14 meeting.

Handbook on Website. Board members were asked to check the *Handbook* carefully to see if there is private information in it that we would not want in the public area of our website.

Interlibrary Loan Policy for CALL Listserv. The Board will ask the Internet Committee to post guidelines on the listserv and website for interlibrary loan via the listserv. These guidelines will emphasize that the CALL union list, OCLC, and personal contacts should be used before making requests on the listserv. The latter is regarded as a last resort for finding material not available through regular interlibrary loan procedures.

Leadership Training for 2002-03. This will take place on May 19, at Chicago Library System, for committee chairs or members, and Board members, with a limit of 30 people.

Agenda Items for September 20 Business Meeting.

New members will be introduced; chairs of committees will be contacted ahead of time to see if any wish to make announcements/short reports; introduction of speaker will be very brief as biographies will be available on all lunch tables; the MAALL/CALL Meeting will be announced.

The Board decided that a new member may receive free attendance at the first meeting he/she attends. This can be any time in the CALL year (September to May), and does not have to be the first held after joining (because the new member may not be able to get to that meeting.)

VI. Committee Reports

Naomi asked Board members to remind committee chairs to send short items to the *Bulletin* editors when they have something to report. There is no need to wait until the end of the year.

The chair of the *Archives Committee* is looking for ways to provide a backup for our paper archives. The Board felt that the website was not the way to provide this, but that an index or catalog to our archives would be of value to members.

The *Community Services Committee* chair, Elaine Dockens, resigned because of personal reasons. Kelly Pucci is the new chair.

The *Continuing Education Committee* is planning an October program on legislative history, to be held at Chicago Library System, 9-11 a.m., including a continental breakfast. A program on disaster planning will be held in January or February, and a program with EPIC is planned for March or April.

The *EPIC* chair reports that there is a meeting with the chair of the Continuing Education Committee on October 10, and a Brown Bag Lunch is planned for November 14 at the Chicago Library System.

The *Internet Committee* will be placing information or links about the MAALL/CALL Conference. They are working hard and will have the new format and information up within a few weeks.

The *Membership Committee* reports 277 members, including 17 new members. The new members will be identified by stars on their nametags. The new *Directory* will be handed out at the September meeting.

The *Nominations Committee* has come up with a list of members who will be asked to run for the 2002-03 elections.

BUSINESS MEETING ROUND-UP

MAY 17, 2002

Gail Hartzell, Valparaiso University School of Law

CCH INCORPORATED sponsored the May 17 Business Meeting held at Maggiano's on North Clark Street, attended by 95 people. Door prizes were donated by Professionals Library Service, Inc.

Anne C. Matthewman, Treasurer of AALL, paid an official chapter visit and was the guest speaker for the meeting. She discussed the State of Affairs of AALL, its accomplishments, and current issues. As Treasurer, she is closely involved with funding for AALL, so is well qualified to talk about where we are and where to look to the future of AALL. She spoke about a possible dues increase of \$45 in increments over a period of three years, citing the following reasons: new programs cost money, we cannot rely on the stock market, and a third of AALL's income is from publishers. She said she believed that AALL needed to stand alone.

Anne reported that the search for the AALL Executive Director was in progress with interviews of final candidates planned for mid-July. She also stated that AALL hoped to raise \$100,000 in the next few years through the George A. Strait Minority Scholarship, which is a major fund raising project. George Strait was the first prominent African-American law librarian to bring minority law librarians into the profession. Anne mentioned the Strategic Plan for 2002 to 2005 on law librarians in the digital age. The Professional Development Program was assessed. The Board prioritized 70 recommendations for the association, and would give a preliminary report and recommendations for 2002-2003.

Anne made comments on special committees: the Annual Meeting Programming Committee would like to do better; the Election Procedures Committee had produced a preliminary report and had issues with bylaws; the Special Benefits Committee conducted a survey and found most members are not interested in benefits, such as airplane fares; she liked how the Washington Affairs office kept in touch at the legislative level, and hoped that would serve as a model for the Canadian association.

After lunch, John Klaus called the meeting to order and thanked our sponsors. He announced that the Annual Reports of the 2001/2002 CALL committees were available at the meeting. John thanked the current

board and chairpersons. He recognized and appreciated the contributions of Kay Collins (who, as co-chair of the Internet Committee, was in charge of CALL's listserv) and Janice Collins (Membership chair) for their work as committee chairs. A motion to destroy the ballots was passed. John then introduced the new officers: Christina Wagner, President; Betty Roeske, Vice President/President Elect; Nancy Faust, Treasurer; and David Rogers, Director.

Sandy Jacobson announced that the recipient of the CALL grant for the AALL Annual Meeting was Carolyn Hosticka. Frank Drake announced two CALL chapter awards. The award for Outstanding In-House Publication was given to D'Ancona & Pflaum for the brochure "Making the Most of Internet Explorer: Twenty Swell Tricks." The Agnes and Harvey Reid Award for Outstanding Contribution to Law Librarianship was presented to Lyonette Louis-Jacques, Foreign and International Law Librarian & Lecturer in Law at the University of Chicago D'Angelo Law Library, and a frequent presenter of programs for CALL and other associations. In her thank you speech, Lyonette referred to her guidelines and inspirations:

1. Read *Legal Research in a Nutshell*
2. "fill in the gaps"
3. "make an impact on the world", and
4. her real purpose was to write five or six books by the age of 70.

John announced a three-day joint MAALL/CALL Meeting in Urbana, IL. Members should look for details in future *Bulletins*. John then passed the gavel to Christina Wagner, the new president, who presented a gift to John Klaus in recognition of his service to CALL as President.

Christina made the following announcements: dues renewal forms were distributed at the meeting to save postage; there would be a half-day meeting on leadership on June 20 - a program for committee and board members; Rebecca Corliss would represent CALL at AALL/West Group's "Life in the Fast Lane for Informational Professionals." A no-host dinner at the AALL Annual Meeting would be held at Monty's Conch Harbor on Saturday, July 20.

**BE SURE TO VISIT OUR NEW
AND IMPROVED WEBSITE!**

<http://www.aallnet.org/chapter/call>

SEPTEMBER 20, 2002**Naomi Goodman, CALL Secretary**

CALL's first meeting for the year was held at Harry Caray's Restaurant on September 20, 2002, and sponsored by LexisNexis, with door prizes donated by Professionals Library Services, Inc. Attendance was 102.

The speaker was Professor Ronald W. Staudt from Chicago-Kent College of Law, whose topic was "Technology, Knowledge Management & Access to Justice." He spoke first of the great need for access to legal services for the country's 45 million people who live below or near the poverty level. Although Legal Services Corporation (LSC) agencies closed one million cases for clients in 1999, an estimated 80% of the poor in the United States lack any kind of access to legal services. LSC received an additional \$4.25 million in grants to establish the Technology Initiative Grants ("TIG") Program. In an effort to extend legal services to those not currently served, the program will concentrate on showcasing a complete package of technology tools, look for and develop innovative uses of technology for assisting low-income clients, and promote the linkage of offices to provide a more cohesive delivery system.

Professor Staudt then spoke about Illinois, specifically about the Illinois Technology Center for Law and



Professor Ronald Staudt, Chicago-Kent College of Law, with Jon Epstein and Jean Wenger from Cook County Law Library

Public Interest website, www.ITCweb.org, which serves as a portal to three other sites. The first, www.illinoislegalaid.org/, provides training and support for legal aid advocates and attorneys; the second, www.illinoisprobono.org/, provides practice support and training for *pro bono* attorneys; the last, www.illinoislawhelp.org/, provides referrals and self-help for clients seeking legal services.

Speaking previously at our joint November 2001 meeting with SLA, Professor Staudt had introduced us to the Access to Justice Project, jointly developed by The National Center for State Courts, Chicago-Kent College of Law, and the Institute of Design at the Illinois Institute of Technology. The project is now in Phase 3, with the conceptual models now developed as Internet based prototypes. The site is designed to

present solutions to problems from the customers' perspective, leading them down a guided path through an easy-to-use interface. He demonstrated the prototype, a simple divorce in Illinois. Beginning on November 1, 2002, customers will be able to complete their own forms and e-file them at the courthouse. Information about the "A2J" project can be read at www.judgelink.org/A2J/.



Bridget MacMillan and Priscilla Stultz from LexisNexis

President Christine Wagner welcomed and introduced ten new members:

- Carol Bernacchi, Information Specialist at Quarles & Brady LLP
- Linda Chia, Governments Documents Librarian at Chicago-Kent College of Law
- Johnathon Epstein, Law Librarian II at Cook County Law Library
- David Gunto, Director of Library Services at Rooks at Pitts & Poust
- Kathryn Hensiak, Research & Instructional Services Librarian at Northwestern University School of Law
- Leah Hotimlanska, Catalog Librarian at Chicago-Kent College of Law
- Rosemary Marshall, Reference Assistant at Foley & Lardner
- Jacqueline Miller, Library Assistant at Foley & Lardner
- Connie Wittig, Technical Trainer at Foley & Lardner
- Bessie Gray, Librarian at University Illinois at Chicago, Library of the Health Sciences

The Public Affairs Committee provided a handout at the tables, detailing the issues they are following. The following committees made announcements: Grants (reminding members to apply for a grant to the MAALL/CALL Meeting), EPIC (announcing upcoming meetings); Corporate Memory; Internet; and Community Services (announcing an upcoming project assisting with the WTTW pledge drive). John Klaus reminded members who had purchased Union Lists to pick them up. He also reminded members about the MAALL/CALL Meeting in Urbana on November 7-9. ■



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PEOPLE & PLACES

by Mary Sellen
Foley & Lardner

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Exec. Board 9/12 *continued from p. 8*

The *Public Affairs Committee* will be holding a lunch meeting at Chicago-Kent. Planning will include identifying "hot topics" for the committee to follow.

The *Public Relations Committee* has amended their strategic plan, particularly on tactics.

The *Union List Committee* chairs report that distribution is going well, with only 13 copies remaining to be picked up.

The meeting adjourned at 11.40 p.m. ■

In Memoriam**JANE STRABLE****1918 - 2002**

Jane Strable, an active member of CALL and AALL for many years, died of Parkinson's disease on June 15th at the age of 84. Jane worked at the D'Angelo Law Library of the University of Chicago in various positions from 1969 until her retirement in 1992. Jane's lasting contributions to the proud traditions of the D'Angelo Law Library resulted from her pursuit of professional excellence. With a lively, engaging, and energetic personality, for 23 years she urged change and innovation while maintaining the highest standards in bibliographic control, collection development, and reference services.

Jane received a Bachelor of Arts from Cleveland College and a Bachelor of Science in Library Science from Western Reserve University. From an early age Jane's ambition was to become a librarian and she struggled to combine school and work to complete her education. In 1945, with her new library degree, she decided to contribute to the war effort and became an Army librarian at Schick General Hospital in Clinton, Iowa. While working there she met her husband, Ed Strable, who had recovered from war wounds and was also working at Schick. Jane found the work at Schick rewarding, particularly working with the wounded and the Pacific Theater P.O.W. returnees. Her husband says that "the soldiers were always happy to see the beautiful redhead with the book cart, whether they needed a book to read or not." When the hospital closed Jane and Ed married and moved to Champaign-Urbana. While Ed was a student, Jane worked in the University of Illinois Natural History Library. With Ed's graduation they moved to Chicago where Jane became the Circulation Librarian and Instructor in Library Science at the University of Illinois, Chicago Undergraduate Division, which was then located on Navy Pier.

Jane temporarily retired in 1957 when her daughter Jennie was born. It was not until 1969 that she decided that she could combine motherhood and librarianship by working at the University of Chicago Library, where she could walk to work. The D'Angelo Law Library was the beneficiary of this decision, when she accepted a position as the documents cataloger. Later she became Head of Cataloging and worked hard to introduce the Library's first integrated library system. During those years she faced many challenges related to introducing the first generation of computing in

libraries and reclassifying a large, well-established collection from the Library's old in-house classification system to the Library of Congress Class K.

Over the years she often mentioned how much she had loved public services work at the University of Illinois, and in 1981 when the Documents/Reference Librarian position became available, Jane accepted the position. It was a brave decision for a librarian who had been away from reference for many years. Her knowledge of documents and her cataloging and classification expertise was the base from which she quickly became an excellent reference and documents librarian. Jane found both professional and personal satisfaction working directly with the faculty and students, with whom she was very popular.

Jane always said she wanted to work forever but at 70, and still young in spirit, energetic and productive, she had to abide by the strictly enforced University of Chicago mandatory retirement policy. Fortunately, the University rules allowed her to work part-time and, in response to our pleas, she agreed to be the "weekend reference" librarian for the first 4 years after her retirement. She also worked part-time at DePaul University Rinn Law Library and Sonnenschein, Nath and Rosenthal, a new work experience that she greatly enjoyed. Only ill health forced her from her beloved libraries.

Jane was a true professional librarian who believed that we owe service to our profession and she was an active member of the C.A.L.L., A.A.L.L., the Special Libraries Association, and the ALA Governments Documents Roundtable. She was editor of the C.A.L.L. Bulletin and Chair of the C.A.L.L. Constitutional and Bylaws Committee. She also served as Secretary of C.A.L.L. She was a member of the AALL Constitution and Bylaws Committee and Chair of the Film Committee for the 1987 Annual Meeting. She never missed an AALL Annual Meeting even long after she retired. She always found the programs and socialization with her colleagues exciting and stimulating.

I joined the D'Angelo Law Library one year after Jane returned to work and she was a wonderful role model and mentor for a new librarian, a role that she continued to provide for beginning librarians throughout her career. Many of us remember her great kindness and support as we learned how to "be librarians". She was committed to her work and always gracious, kind, and polite, and she inspired such behavior in others. In the 70's no one would have dreamed of eating or drinking at their desks and many of the staff regularly took "breaks" together. We all enjoyed the conversation and laughter of those days, when we seemed less rushed and more able to enjoy and to learn from each other.

Besides her work Jane was a busy and active wife and mother. She cared for her elderly mother for many years; I remember her walks home each day to prepare and eat lunch with her mother and how thoughtfully she organized her time to meet her mother's needs. Jane and her husband shared an active social life with many long-term friends. They both enjoyed their summer home in Michigan, especially walking on the beach, but each had their own interests. Jane's passions were the opera and the Chicago League of Women Voters, where she was a long-time and committed member. She merged her personal and professional interests and used the expertise in constitutions that she developed in her work with the Chicago League of Women Voters in her work on the C.A.L.L. and A.A.L.L. constitution committees.

With skillful juggling of her work, family, and personal interests, Jane was able to fashion a full and engaging life. With her guidance and friendship she added to ours, and her many fond colleagues and friends will miss her.

Judith Wright

University of Chicago D'Angelo Law Library ■

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CREATING CONNECTIONS ALL OVER AGAIN

by Carolyn Hosticka, Holland & Knight LLP

While attending a CALL business meeting last spring, I was “creating connections” during lunch when several colleagues suggested that I apply for the travel grant being offered by our association for financial assistance to attend the AALL annual meeting. I had been out of the law library world for several years in corporate information and research positions and it seemed like a good way to reconnect with law librarians and the latest trends in the field. I was happy to be awarded the grant and found the experience extremely worthwhile.

The American Association of Law Libraries annual meeting and conference is the largest educational and networking opportunity available to professional law librarians. The 95th annual meeting was held this year from July 20-24 at the Orange County Convention Center in Orlando, Florida. Here, attendees filled educational programs, participated in interactive meetings and thoroughly enjoyed social events. The theme for this conference was “Creating Connections.”

The annual meeting provides relevant educational programs presented by vendor representatives, outside experts and AALL association members. A sampling of the programs held this year includes: Reference Services — Collaborating to Make the 24/7 Connection; Connecting to the Power of Patent Research; Where Will it All End — A Law Book Pricing Study; Government Documents Around the World; Judges are From Venus, Technology is From Mars — Courtroom Innovations of the 21st Century; Pro Se Litigants and the Law Library; Emergency! Computer Tips to Help when IT is Not Available; and on and on. There are so many programs and they run the gamut appealing to private, academic and court librarians’ needs and interests.



Some CALL members “go native” during the AALL Conference in Orlando, Florida.

Let me highlight a couple of the programs I attended. On Sunday afternoon, I went to “Law Firm Mergers: A Roadmap Through the Minefield.” William Kwiatkowski, a chief administrative officer, gave a detailed overview of the economic factors driving most law firm mergers and acquisitions. His advice included tips for librarians on dealing with needs assessment, space planning and numerous other priorities.

Linda Will, a librarian from Greenberg Traurig, provided first-hand insight and knowledge for merger success. Ms. Will focused on the prime areas of library administration that are affected by a merger. She provided a Top 10 checklist for librarians discussing items such as staffing in both new and traditional roles, attention to contracts and subscriptions, teaming with marketing and IT people and most importantly creating continuity for the user population.



Mary Ann Lenzen and Nancy Henry take time out to network.

Another very valuable session I attended was called “To Recover or Not To Recover?” This presentation provided insight and strategies for controlling online costs and improving cost recovery. The presenters discussed the obstacles to overcome in charging back online research costs. Examples of time billing systems, tracking software and vendor electronic invoicing were shown to explain how and why data needs to be tracked and analyzed. Definitive solutions were presented and lively audience participation provided real life problems and examples of how library managers and administrators handle this important practice.

Other sessions I learned from included “Connecting with Your Audience,” an interesting teaching tool aimed at librarians who give presentations. This program also covered the need and use of good speaking skills in training situations and in reference work. Being able to explain the location and utilization of legal information is just one example of the daily need for a librarian to be able to communicate effectively. There was also a program on how to negotiate licensing agreements with vendors. Another well attended session was “Take Back Your me — How to Regain Control of Work, Information and Technology.”

See *AALL* page 28

Committee News

CALL Grants - Jean Wenger

The Grants Committee encourages CALL members to apply for a CALL grant. An application is available on the following page of this issue of the *CALL Bulletin*. If you have any questions, please contact Jean M. Wenger, Grants Chair at 312-603-5131 or jwlawlib@ameritech.net.

Grants Criteria

An applicant must have a minimum of 12 months membership in CALL, and be a current member of CALL with the current year's dues paid at the time of application.

An applicant should have demonstrated participation in CALL activities such as program or meeting attendance, committee work or holding office. First-time applicants will receive priority.

Factors that the committee will consider are suitability of the educational program/meeting/workshop to the professional development of the applicant; contribution record of applicant in CALL and/or AALL; potential or proven ability of the applicant in the field of law librarianship; and financial need.

Qualifying continuing education programs include programs sponsored by CALL, AALL, SLA, or CLS. Members may receive grants to other events, such as conferences, workshops and special institutes, when the topic is of importance to the law library field and professional development.

An applicant may apply if he/she has received a grant previously. A member will only be awarded one grant in a fiscal year, which runs from September 1st through August 31st. An application for another grant can be made when three years have passed since the awarding of the prior grant.

Grant recipients must agree to write an article for the *CALL Bulletin*. Incomplete applications and those postmarked after the deadline will not be considered.

EPIC NEWS - Doris Nuding, Querrey & Harrow, Ltd.

The EPIC Committee met on August 13, 2002 for the first meeting of this year. The Committee plans to work closely with the Education Committee to develop some programs that might interest both MLS-degreed librarians

and non-MLS-degreed librarians and library personnel. If you have any preferences or suggestions for subjects that you feel would be of assistance to you, or if you would be interested in being contacted for upcoming seminars, please feel free to contact Doris Nuding at dnuding@querrey.com or Mike Wilson at mwilson@bellboyd.com.

The EPIC Committee was designed to encourage more involvement from non-degreed library staff in an effort to enhance job performance. Towards that end, the Committee appreciates any cooperation from MLS-degreed librarians in encouraging participation in CALL.

Public Relations Update - Rebecca Corliss, Schiff Hardin & Waite

CUBA TRIP

CALL member David Bryant visited Cuba in October on a Jazz Cultural Exchange. While there he visited the Biblioteca Nacional and discussed a possible exchange program between Dominican University GSLIS program and the BN. Watch for pictures and a more complete article in the next edition of the *Bulletin*.

CALL Continuing Education Update - By Charlie Condon, Northern Illinois University College of Law Library

The Continuing Education Committee has identified two specific subject areas for programs this year and invites your suggestions for others. First, we are finalizing plans for a program on Legislative History to be presented locally by year's end, if possible. The program outline includes both Federal and State Legislative History tips, techniques and examples. Look for an announcement soon with details on this practical and interesting program.

In keeping with the theme of this month's *Bulletin*, a program focused on Disaster Planning is planned for early next year. We discussed the idea during this past summer and there appears to be substantial interest in this important subject. Our committee is seeking input from anyone who can recommend disaster planning experts and other possible panelists to participate in our program.

Finally, your committee is open to suggestions from the CALL membership for other programs you would like to see presented during the coming year. Please contact me or your favorite committee member with your ideas. We look forward to hearing from you. ■

CALL GRANTS APPLICATION 2002-2003

Continuing Education: MUST be received by the committee chair no later than three weeks before the date or start of the program. MAALL /CALL Joint Meeting: Deadline for application is October 1, 2002.

AALL Meeting/ Workshop: Deadline for application is April 1, 2003.

Please select: [] Continuing Education [] AALL Meeting/Workshop

Name: _____

Employer _____

Work address: _____

Work Phone: _____ E-mail address: _____

Current Position/Title: _____ How Long? _____

Briefly describe your duties and responsibilities in your current position: _____

Previous law library experience or other relevant experience: _____

Length of membership in CALL: _____ Have you ever received a CALL grant? _____ If so, when and for what amount and purpose? _____ Are you a member of AALL? _____ How long? _____

List your activities in CALL, AALL or other relevant professional organizations. (Include dates.) _____

Name, date, location of program you wish to attend: _____

What amount will your employer pay? _____

Estimate your total cost to attend this program:

Registration _____ Transportation _____ Lodging _____

What are your professional goals? _____

How do you feel you will benefit from attending this program/meeting? _____

One letter of recommendation is required for applications for AALL Annual Meetings/Workshops. This letter must accompany your application and be from a person who is familiar with your responsibilities, and can provide information about your potential to contribute to the field of librarianship and to CALL.

Money awards may be used only for registration, transportation and lodging. I agree that, if for any reason, I am unable to attend the program for which the grant is awarded, I will immediately notify the CALL Grants Chair and return the grant monies to CALL. If the CALL grant has already been paid and a refund cannot be obtained, I will repay the amount of the award. I agree to provide receipts (photocopies acceptable) documenting my attendance at the program within 30 days of my return to the Grants Chair.

I further agree to submit a short review of the program I attended for the next issue of the CALL Bulletin.

Applicant's Signature: _____ Date: _____

Send applications to Jean M. Wenger, CALL Grants Chair, Cook County Law Library, 50 W. Washington, Suite 2900, Chicago, IL 60602. Phone: 312-603-5131 E-mail: jwlawlib@ameritech.net

WHAT EVER HAPPENED TO...

by Sally Holterhoff

Valparaiso University School of Law

In an organization as large as CALL, members come and go. This article is the ninth in a series of short profiles of former Chicago law librarians who have experienced a major change in location, employer, or career path. Suggestions for future profiles are welcome.

Gathering information, setting priorities, and solving problems—these are all part of being a good reference librarian. In 1997, **Chris Portman** applied his skill in these areas to a pressing dilemma: the demanding logistics of his own home and work life. The solution that he and his wife came up with is one being chosen by a small, but growing number of families: stay-at-home dad and fulltime working mom. So Chris left his job as Assistant Director for Public Services at John Marshall Law School Library in September of that year in order to set out on a new adventure. He became the primary caregiver for his two young daughters (who were 4 and 1 at the time). In opting for a nontraditional gender role as a career dad, he made what he now calls “absolutely the right decision for our family.”

Five years at home as a full-time parent have presented Chris with some unique challenges. As he puts it, “You are never really able to leave your work behind—your work is your home and your home is your work.” But he has found the change to be an easier adjustment than he might have anticipated. Running a household and raising two daughters have been anything but monotonous. He notes that, around the Portman home, “...there don’t seem to be too many ‘typical’ days.” While he had worried that he might feel disconnected from the daytime world of adults, he has managed to stay in touch by volunteering for various school and church activities.

Stay-at-home fathering has also brought rewards that are notable, though less tangible than yearly raises and favorable job evaluations. Chris has found it “tremendously satisfying, and also a great privilege” to spend a great deal of time with his daughters (who are now 9 and 6) during their childhood years. He has been present for the milestone events in their lives, as well as countless everyday moments. Being his own boss suits his sense of independence, and the daily school and activity schedules of his girls leave enough free time to explore his own interests and hobbies. His reading interests include works on religion as well as a wide range of fiction (from James Joyce to John Grisham). He continues to develop his skills as a

nature photographer and a golfer. Family weekends are now more relaxing for all since he can get errands done during the week. Looking back, he finds satisfaction in “knowing I had the courage (together with a very supportive wife) to choose an non-traditional role.”

Chris grew up in western New York and came to the Midwest to get his undergraduate degree in English at University of Notre Dame and his J.D. at University of Michigan. After completing law school, he came to Chicago in 1987 and worked for a short time as an attorney for Sidley & Austin. Deciding that he preferred academia to law practice, he enrolled in a Ph.D. program at University of Chicago, hoping to combine his love of literature with his legal background. While at U. of C., he responded to an advertisement from John Marshall School of Law Library for a reference position and was hired as an full-time employee. His status changed to part-time for several years while he continued his graduate work, then returned to full-time when Dorothy Li became Director. Along the way, he discovered he really enjoyed law librarianship and wanted to make that his career. With Dorothy’s encouragement, he turned his attention from his doctoral studies to getting a master of library science degree.

Chris acknowledges Dorothy Li as his most important mentor in the law library profession, but also mentions “the many outstanding law librarians I met, both in the law schools and in firms.” He was very impressed by Chicago’s “phenomenal number of great law librarians, people who know their stuff extremely well and have a real passion for doing their jobs.”

While Chris has no regrets about choosing the grade school car pool run over a commute to the Loop, there are some things he does miss about the academic setting. These include the satisfaction of answering a tough reference question and the challenge of guiding law students through the mysteries of legal research.

After leaving John Marshall, Chris had thought he would keep working outside the home on a part-time basis. For awhile he continued to co-teach legal research with Jim Goodridge as an adjunct professor through Dominican University. But the time commitment and logistics involved led him to give up that job as well, though somewhat reluctantly. These days, with his younger daughter in first-grade, he has been considering a switch back to the world of work outside the home. Until his daughters’ schedules become less constraining, he may opt for part-time work. Still a librarian at heart, he is thinking perhaps of working in a public library. He does express interest in returning at some point either to law librarianship or to teaching legal research or writing (which he had done during his years at John Marshall).

See Chris Portland page 27

Disaster Planning



PRESERVATION SURVEY OF CHICAGO AREA LAW LIBRARIES

by Patricia Turpening, University of Cincinnati Law Library

This article has to do with my sabbatical during 2000-2001, when I visited thirty law libraries in four states. The purpose of the visits was to see exactly what the libraries are doing to preserve their collections, to conduct a detailed survey on preservation at each library, and to conduct workshops on basic preservation issues. I visited these law libraries in the Chicago area during one full week in December 2000: University of Chicago, Northwestern University, Loyola University, DePaul University, Northern Illinois University, and McDermott, Will & Emery. I generally saw two libraries every day, with each visit lasting 2-4 hours.

A full report of the survey results has been published as "Preservation Survey of Law Libraries," 94 *Law Library Journal* (Summer 2002) 363 (*LLJ*). The article includes charts with answers to each question in the survey.

In this article, I will discuss my findings from the law libraries I saw in Chicago, comparing them to each other and to the group of thirty libraries. I was not able to visit and survey every law library in Chicago and these comments cannot be extrapolated to them all. Seeing state, court, county, and additional private law libraries would have been useful as well, but that was not possible. Nevertheless, the results and my comments do have value for every law library.

As with the entire group of thirty law libraries, there was more interest and awareness in preservation among the library directors in Chicago than there was among staff members. For long term planning and budgeting, that is a good sign since directors are in the position to create change.

Half of the responders said that preservation is necessary and important and that they have made a start to deal with it. Others indicated that their only preservation effort was for heavily used volumes or that preservation was not yet on the list of priorities. Reasons given for not doing more to address preservation needs included the fact that "everyone is already overworked with other projects" and "we believe it would be too expensive." As I said in *LLJ*, ways are found to deal with preservation issues when the director places a high priority on this vital area. Obstacles are not so insurmountable when preservation is moved up a few notches on the priority list.

Like the larger group, 5, (or 83%), of those in Chicago addressed their problems individually and informally while only 1 library, (17%), had a formal in-house preservation program. In-house programs had these characteristics: one person in charge of all efforts, trained staff to do book repairs, ongoing efforts in stacks maintenance and dusting, awareness programs for staff and patrons, and a long-range preservation plan.

Next, I asked the librarians to describe their efforts in twelve different areas. I will discuss just a few here. When asked if they had conducted a survey to determine their preservation needs, four had taken no action, and the surveys of the other two were 14 and 15 years old. Five libraries had made at least a minimal effort in regards to monitoring environmental conditions. Drawbacks included the air conditioning being turned off on the weekends and the transitional months when heat or air conditioning was left on despite changes in outdoor temperatures. All six libraries used a Library Binding Institute-certified binder. Three of them had a written contract with their binder. Having a written contract is an advantage for a library because it specifies the materials and leaf attachment methods which the binder needs to use, as well as the pricing and delivery. Two of the libraries had disaster plans no more than three years old. One of the others had only an uncompleted draft. Considering the prevalence of disasters—large and small—in all sizes and types of libraries, this lack is an oversight which needs to be corrected.

Five libraries had in-house book repair facilities staffed with trained paraprofessionals (3), a trained librarian (1), and an untrained librarian (1). The training was provided by a Chicago Library System workshop (1), library school (1), and an academic library's main library (1). The majority of the thirty libraries also used paraprofessionals for book repairs. None of the libraries I visited had trained students nor volunteers doing book repairs. In both the group of Chicago libraries and in the larger group, seventeen percent had no in-house repair facilities. I believe that is due not to a lack of books in need of repair, but that other factors come into play, such as lack of space, lack of training opportunities, or a lack of initiative to address the physical

Disaster Planning



IN CASE OF EMERGENCY, BREAK GLASS

by Joan M. Ogden, McGuireWoods LLP

I give up...I'm tired of trying to explain, justify, and defend what law librarians do. We have been talking for years about how we need to demonstrate to management how we can add value, contribute to the bottom line, and, most recently, deliver returns on our organization's investment. Has anyone outside of our own profession actually heard us? We are still getting laid off, fighting old-fashioned stereotypes and not getting the recognition or pay we deserve. I'd say that our profession is on the verge of extinction! If we are to survive, each one of us must take action - now - before it's too late! It's a dangerous mission, but we all have to do it! To help you on your mission, I've put together a little survival kit for you:

1. Rewrite your job description. If no one has asked you to do this lately, contact your human resources department and volunteer. You'll probably find that they will welcome your efforts, particularly since most people outside your own professional universe don't really have a clue as to what you do all day. It is important for us to clearly articulate what we do *today*, not what we did ten, five, or even two years ago. We need to use words that emphasize our management and decision-making skills. Eliminate the more clerical words, such as "maintains" or "straightens" or "files". Which would you rather be...someone who "maintains a print collection" or someone who "facilitates the flow of information throughout your organization"?
2. Lobby for a title change. When you rewrite your job description, you might as well see if you can change your job title at the same time. It's true that most people get a warm, fuzzy feeling whenever they hear the word "librarian", but they also have that 19th century stereotype stuck in their heads. We need to bring all of those people, as well as ourselves, into the 21st century. We need to find a title that reflects what we do today, not what our colleagues did back in the 1800's. As a profession, we need to establish and, more importantly, use standard job titles that define not only what we are doing now, but also what we will be doing in the future.
3. Outsource those tedious and repetitive tasks. You know what I'm talking about...loose-leaf filing, the bane of our existence! Find, hire or beg someone else to do it for you. Identify similar clerical tasks and find creative ways to minimize or eliminate them from your day. You need more time if you are to make valuable contributions to your organization.
4. Downsize your print collection. Get your collection down to a size that's most cost-effective for your users. Get in the habit of justifying the cost of online resources to replace existing print resources. If you take up less physical space, naturally you will be a smaller target.
5. Get involved with inter-departmental initiatives. For example, are you on your organization's knowledge management team? Do you even know if your organization has a knowledge management initiative? Could you get involved in database content development, Web-based projects, or firm-wide training? Could you provide research services to your organization's marketing department or, better yet, upper-level management? Be on the lookout for new ways to expand your horizons and increase your visibility. Moving targets are harder to hit, too, you know.
6. Monitor the health of your organization. Take the time to know what's going on within your own organization and your organization's industry. On the one hand, you may come up with new and creative ways to contribute to your organization's bottom line. On the other hand, you may see the writing on the wall before anyone else does, which will give you more time to jump ship. Speaking of which...
7. Keep your resume up-to-date. Would you be ready if you went in to work tomorrow and found out that you didn't have a job anymore? You may think that sounds a little too melodramatic, but it happens all too often these days. At least if you keep your resume up-to-date and make sure you have enough cash on hand to keep you going for a few months, you will sleep better at night. Besides, if a better position happens to come along, you won't have to race around finding, let alone updating your resume. You'll be ready to seize the opportunity!

See *Emergency* page 27

Disaster Planning



WORKING SMARTER

by Deborah Rusin, Alheimer & Gray

DISASTER PLANNING SOURCES

Compiled by Bridget MacMillan

Ever Think About Planning for a Disaster?

Imagine this:

Friday morning, 8:30 a.m., you arrive to work early, ahead of schedule instead of the usual "just on time." Unbeknownst to you, the building that houses your library is missing! A disaster has struck! The first thing that occurs to you is, "OH MY GOSH, WHERE IS MY LIBRARY?" Everything is gone! No books, no files, no computer, no library catalog - no nothing. It is all gone. Who has the backup? [In actuality what you are thinking to yourself is, what backup?] What are you going to do? No e-mail, no telephone numbers, no rolodex, no catalog, no printers, no print sources, no online sources. Nothing! Absolutely nothing! It is all gone. No CD-ROMs, no Internet, no Intranet, no data, no listing of vendors, no listing of your holdings. It is all gone. Now what? Who are you going to call? [Don't tell me that you are going to rely on the library fairies to set it all straight because their contact information was also in your database, that was in your computer, that was in the building that housed your library, that is now all gone!]

Who are you going to call? You don't even know who to call. How can you call anybody? All of the names, telephone numbers and addresses or your co-workers were in the database on your computer. All of the vendors names and telephone numbers were in the database in your computer. The only telephone numbers you know from memory are your own and the main switchboard number at work which is no longer in service because the building is gone.

This is how prepared you are for the disaster, whatever the disaster may be. You have no backup plan. You don't know who to call. You don't know what to do. This is a disaster plan that is sure to **not** work. How are you going to get yourself back to the status quo ante?

Everything you knew, everything you had was in your office. Now it is all gone. Poof - that's it! The names and telephone numbers of all your vendors, such as LexisNexis, Westlaw, LiveEdgar, etc., were all in your rolodex - gone. The catalog containing your holdings, a list of all your publications - gone. There aren't any

See *Working Smarter* page 28

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Disaster Planning



INTERNET MOMENT —

Planning for, Preventing and Recovering from Computer Disasters

by Susan M. Boland, Northern Illinois University College of Law

Online catalogs. Legal and business databases. E-mail. Billing systems. Acquisition systems. Inter-library loan. Network drives. Intranets. Word processing. Can you conceive of your library without the use of technology? Could you function right now if your computers and networks were down? The vulnerability of those systems is frightful. Hackers. Vandals. Thieves. Viruses. Floods. Fires. Tornados. Terrorists. Power surges. Power outages. How do we cope? Prevent what we can and plan for the worst.

Most disaster plans dealing with computers and networks include the following core elements:

- (1) Back up everything. Back it up in multiple places (at least one off-site) and in multiple formats.
- (2) Provide an uninterruptible power supply to critical equipment.
- (3) Place your servers in a physically secure place with adequate climate control.
- (4) Keep an off-site inventory of software and hardware used as well as backup documentation.
- (5) Install firewalls, keep your virus checking software up to date, and apply security patches as needed.

These elements barely scratch the surface of what a good disaster plan relating to computers and networks should contain. So where should you begin when developing your own plan? The Internet is an excellent place to start. The following links are to policies available online and some good sources of information for disaster planning:

Richard W. Boss, *Disaster Planning for Computers and Networks*, at http://www.pla.org/publications/technotes/technotes_disasterplanning.html (June 2002).

Computer and Network Security in Small Libraries: <http://www.tsl.state.tx.us/ld/pubs/compsecurity/index.html> (last visited Oct. 16, 2002).

Disaster Mitigation Planning Assistance: <http://disaster.lib.msu.edu>

Disaster Resource Guide. This site is not library specific but it contains many useful articles. <http://www.disaster-resource.com/> (last visited Oct. 16, 2002).

Disaster Recovery Journal. Another site that is not library specific but is rich in disaster recovery resources. <http://www.drj.com/> (last visited Oct. 16, 2002).

Library Computer and Network Security: Library Security Principles: <http://www.infopeople.org/howto/security/> (last visited Oct. 16, 2002).

Mansfield University Disaster Recovery Plan: <http://it.mnsfld.edu/one/disaster%20recovery%20plan.html>

SLA Disaster Prevention and Response Information Kit: <http://www.sla.org/content/SLA/sept11help/disip/infokit.cfm> (last visited Oct. 16, 2002).

Roy Tennant, *Digital Libraries - Coping with Disasters*, at <http://libraryjournal.reviewsnews.com/index.asp?layout=articlePrint&articleID=CA180529> (Nov. 15, 2001).

Tennessee Technological University Disaster Plan: http://www2.tntech.edu/library/disaster/disaster_plan.html

University of California Kearney Agricultural Center Computer Services Disaster Recovery Plan: <http://cs.uckac.edu/administrative/DisasterRecovery/DisasterRecoveryManual.htm>

UW-Colleges Disaster Recovery Plan: <http://www.uwc.edu/cio/DisasterRecoveryPlan.htm>

Virginia Community College Utility Data Center Contingency Management / Disaster Recovery Plan: <http://helpnet.ut.cc.va.us/NOC/Mainframe/drplan.htm> ■

Disaster Planning



A FISHY STORY

by Joan Ogden, McGuireWoods LLP

Chapter 1: Thar she blows...

I am a solo librarian. Since my library is quite small, I had never given disaster planning much thought. One bright and beautiful morning in August 2000, I came into the office in a particularly cheerful mood. I had my day all planned out...or so I thought.

"Joan, did you hear what happened?" "The library is flooded!" "There's been a water leak" "A pipe broke in the wall" "Some of the library books were damaged!"

I quickly found out that the damage was not all that bad. I was told that the leak had already been fixed by the time I arrived in the morning. I rushed into the library to check out the situation. Two ranges of books took the brunt of the water. Fortunately, the wide metal shelves provided some protection for the books, but others were not quite so lucky. Water had managed to seep down onto the shelves and the books. Some of the periodicals were damp and already starting to wrinkle, but at least there was no standing water.

Chapter 2: Call me Ishmael...

No, he didn't actually say that, but Ishmael was his name. (The irony was not lost on me.) Ishmael, one of our building engineers, stopped by and told me that I would have to move all the books from twelve ranges, not just two. He explained that they needed to move all the shelves out so they could pull up the carpet to dry. So, that's how I spent my morning, moving over half my library collection. (I told you my library was small.) Once all the books were moved, Ishmael and his crew moved the shelving units out, pulled up the carpeting, and set up two large, noisy fans to help dry out everything.

After I moved the books, I had to figure out which ones had been damaged and how much it would cost to replace those items. I soon found that I could get some of the periodicals replaced, but not all were available anymore. I replaced those that were most severely damaged, to the extent that they were available, for about \$310. Unfortunately, I found out that this amount was not recoverable at all under our insurance policy, because it was less than our \$1000 deductible.

They ran the fans for a day or two, to make sure the carpet was dry and to prevent the growth of mold and mildew. After the carpet was dry, they replaced the shelves. That left me with the task of moving the books back onto the shelves.

Epilogue: "I only alone am escaped to tell thee." - JOB

On a scale of one to ten, I'd say that this "disaster" definitely ranked only a one, if not less. However, I had to deal with a lot of unplanned physical activity, negotiations with vendors, and paperwork. Ultimately, I also had to absorb an unexpected hit to my budget, which, like my library, is quite small.

I can't say that I could have anticipated this experience. However, I can say that I now know a little more about what water damage can do to books and libraries. I'd like to say that you know a little more about it, too.

— finis ■

PROFESSIONAL READING

by Mike Robins, Levenfeld Pearlstein

The following articles discuss the academic, political and social issues facing information professionals as they plan for disasters in the wake of recent terrorist attacks.

Block, Marylaine. "The Assault on the Public's Right to Know." *Ex Libris* 151: 16 August 2002. <<http://marylaine.com/exlibris/xlib151.html>>.

In a spirited editorial, Block argues that the current administration's efforts to halt the flow of public information (following September 11) represent an assault on democratic principles and the profession of librarianship.

Brewer, Mark. "What You Know Now...Acts of Terror—and a Continuing Threat—Forever Alter How Firms and Employees Work and Live." *Legal Management* vol. 20 no. 6 (November/December 2001): 46-54.

The author reports how several, variously-sized law firms dealt with September 11's tragic events and their aftermath. Stories include details both specific to the legal industry and to the business world in general. Finally, the article describes how firms are paying better attention to disaster planning.

See *Professional Reading* page 25



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E.P.I.C. DIMENSIONS - ILLINET/OCLC Services

by Doris L. Nuding

Querrey & Harrow, Ltd.

We all need personal contacts in our professional lives to function more efficiently, ILLINET/OCLC Services is one such important contact. This service, a division of the Illinois State Library (Jesse White, Secretary of State), allows us to participate in library resource sharing. This includes reference databases, cataloging copy (you no longer need to catalog every library material from scratch!), or the sharing of library materials through interlibrary loan.

OCLC (which stands for Online Computer Library Center) and its regional Illinois network, ILLINET, provide services, training and support for OCLC's software applications in the areas of OCLC Cataloging, Reference, and Interlibrary Loan. Additional training on cataloging practices is also provided. Staff members provide consulting services regarding OCLC products and workflow strategies. The staff handles ILLINET/OCLC Services' workshop presentations, registrations and OCLC billing. OCLC is a pay-per-use service with service plans for different types of usage. You can review OCLC's services at:

<http://www.cyberdriveillinois.com/library/isl/oclc/oclc.html>

Becoming a member of CALL is the first step, as a paraprofessional, towards being able to understand some of the aspects of handling the position of librarian. ILLINET/OCLC services help immensely when it comes to finding materials for patrons (attorneys)—either through the FirstSearch databases or through its Interlibrary Loan Service. Being a paralegal definitely helps with research, but other aspects of librarianship are important in running a smooth ship. I have never stopped investigating new and innovative tools or ideas to help get the job done efficiently, and ILLINET/OCLC is one of my key resources.

A significant service offered by OCLC aids librarians in finding virtually any library material on a timely basis. What do I do when I haven't a clue where to begin? I like to begin with FirstSearch, an OCLC service that offers access to numerous bibliographic and full text databases. Through state funding, the Illinois State Library offers Illinois libraries (that are members of a regional library system) access to a number of data-

bases at no additional cost. Subscriptions to additional databases are available at varying costs. You must register and get a password before being able to access the databases. This service allows you to search the OCLC databases to locate many full text articles or to find which libraries might own (and be willing to lend) the item you are looking for. Once you find it, you can fax it in, e-mail your request, or go to the OCLC Interlibrary Loan Service in order to place your request. Most times, a telephone call is not enough because most libraries want a form on file for tracking purposes. You can check out FirstSearch at <http://www.firstsearch.oclc.org>.

With the OCLC Interlibrary Loan Service, a librarian can search the WorldCat database for a title and submit a request online to five libraries at once by merely filling out a form. While the service is not free, the system ultimately saves time and some of the costs associated with mailing, faxing, photocopying, etc. It is definitely worth investigating to determine if the benefits to you justify the costs.

OCLC is continually developing new services to meet library demands. OCLC Connexion (Integrated Cataloging and Metadata Services), released on July 1, 2002, offers a browser based cataloging service that allows cataloging members access to a copy cataloging service, its regular cataloging service, the authority file, its WebDewey and Pathfinder Services all in one location. You do need to be profiled as a cataloging member and have an authorization number and password to logon at <http://connexion.oclc.org/>. Contact OCLC for details of this new service.

QuestionPoint is another new service. Introduced during the spring of 2002, this service offers a cooperative, digital reference service with both an e-mail and chat component. Subscribers can interact with their patrons via the Internet and pose more difficult questions to other librarians. A multitude of global reference networking options are available at <http://www.QuestionPoint.org>.

The development of new interfaces and use of the Oracle database technology enables OCLC to make its services easier to use and gives you many options of what to use for your organization's needs. You can obtain more information at the sites listed within this article or you may contact Laurie Bartolini at the Illinois State Library, 300 South Second Street, Springfield, IL 62701, (217)524-6313 (lbartolini@ilsos.net) for further information.

Of the many services available on the internet, ILLINET/OCLC has definitely made my life easier. Thanks goes to Laurie Bartolini of the Illinois State Library for her input in sharing information about the OCLC services for this article. Again, please feel free to contact her if you wish to obtain information about these services.

As the chair-person of the CALL EPIC's committee this year, I hope that the information being made available in this and upcoming articles will not only be useful but will encourage others to join CALL. The training programs and contacts I have made through this organization over the past 6-7 years have been invaluable in aiding me to more efficiently serve the attorneys at my firm. ■

Professional Reading *continued from p. 22*

Bucher, Hans-Juergen. "Crisis Communication and the Internet: Risk and Trust in a Global Media." *First Monday* vol. 7 no. 4 (April 2002): 25 March 2002. http://firstmonday.dk/issues/issue7_4/bucher/index.htm.

Bucher asks whether the Internet increases or decreases the risk of a communication breakdown during a crisis situation. Exploring information access, globalization, bias, and journalistic ethics, the author raises many vital issues as librarians increasingly rely on the Internet for research.

Campbell, Daniel R. "Introduction to Disaster Plans: Yes It Can Happen to You." 1 January 2002. *Law Library Resource Xchange* (LLRX.com) <http://www.llrx.com/features/disasterplan.htm>.

Using a bulleted-list format, Campbell describes the contents of a typical library disaster plan, including preventative, responsive and recovery efforts.

Cox, Richard J., et al. "The Day the World Changed: Implications for Archival, Library, and Information Science Education." *First Monday* vol. 6 no. 12 (December 2001): 29 November 2001. http://www.firstmonday.dk/issues/issue6_12/cox/index.html.

This lengthy and seemingly comprehensive article discusses the impact that September 11's terrorist attacks pose for library and information science schools. Curriculum design may be reprioritized to focus on disaster planning, knowledge management, workplace design, ethics and information policy, preservation and the role of the Internet.

Dearstyne, Dr. Bruce W. "Fighting Terrorism with Information: Issues and Opportunities." *Information Outlook* vol. 6 no. 3 (March 2002): 28-33.

Suggesting that better gathering, sharing, and analysis of information may have prevented the September 11 attacks, the author points out the strategic role that information professionals could play in the future. Expertise related to information access, privacy and security, government publications, and knowledge management must be leveraged across private and public institutions.

Feinberg, Lotte E. "Homeland security: implications for information policy and practice - first appraisal." *Government Information Quarterly* vol. 19 no. 3 (3rd Quarter 2002): 265-288.

Six months after the September 11 attacks, Feinberg reviews the complex and difficult issues facing creators of information policy. As the parameters of the debate frequently change, the author illustrates the factors competing to restrict and/or expand access to different types of information.

Hayes, Laura and Leigh Estabrook. "Remembering September 11." *American Libraries* vol. 33 no. 8 (September 2002): 30-40.

Librarians recall their experiences during September 11, recount what was lost, and describe their personal and professional recoveries. At the same time, Hayes and Estabrook provide opposing views of the professional response to the challenges introduced by the terrorist attacks.

Jaffe, Leslie and Karl Krumm. "Leadership for the Ages: Your Role in a Post 9/11 World." *Legal Management* vol. 20 no. 6 (November/December 2001): 56-60.

Aimed at law firm administrators (though certainly applicable to library patrons), the article explains that different age groups hold different fears and questions about the future after September 11. The authors argue that strong leaders will be more aware of these individual needs.

Matthews, Judy and Richard Wiggins. "Libraries, the Internet and September 11." *First Monday* vol. 6 no. 12 (December 2001): 3 Dec. 2001. http://www.firstmonday.dk/issues/issue6_12/matthews/index.html.

The authors describe how libraries and librarians responded to the need for information following September 11. Seizing the opportunity to provide valuable services in a time of crisis, librarians also found themselves at the center of an ethics debate, particularly as it applied to patrons' privacy.

CALENDAR

**Compiled by Scott Marriott
Heller & Associates, Inc.**

November 18-21, 2002

ASIS&T Annual Conference, Philadelphia, PA
www.asis.org/Conferences/AM02/index.html

December 4, 2002

SLA Virtual Seminar, "Marketing Your Special Library"
www.sla.org/content/Events/distance/virtisem2002

December 11, 2002

AALL, ALA, ARL, MLA, & SLA: Teleconference,
"SAFEGUARDING OUR PATRONS' PRIVACY:
What Every Librarian Needs to Know About the USA
PATRIOT Act & Related Anti-Terrorism Measures"
www.arl.org/patriot/index.html

December 12, 2002

CALL Executive Board Meeting, Chicago, IL
www.aallnet.org/chapter/call

December 14, 2002

Chicago Bulls Library Night, Chicago, IL
www.chilibsys.org/whatsnew/librarynight.pdf

January 9, 2003

CALL Executive Board Meeting, Chicago, IL
www.aallnet.org/chapter/call

January 23-25

SLA WINTER MEETING, New Orleans, LA
www.sla.org

February 13, 2003

CALL Executive Board Meeting, Chicago, IL
www.aallnet.org/chapter/call

February 21, 2003

CALL/SLA-Illinois Joint Meeting, Chicago, IL
www.slaillinois.org/programs/2002-2003/index.html

March 13, 2003

CALL Executive Board Meeting, Chicago, IL
www.aallnet.org/chapter/call

March 21, 2003

CALL Business Meeting, Chicago, IL
www.aallnet.org/chapter/call

April 10, 2003

CALL Executive Board Meeting, Chicago, IL
www.aallnet.org/chapter/call

April 10-13, 2003

ACRL National Conference, Charlotte, NC
www.ala.org/acrl/charlotte/

May 6-8, 2003

INFOTODAY 2003, New York, NY
www.infotoday.com

May 16, 2003

CALL Business Meeting, Chicago, IL
www.aallnet.org/chapter/call

June 7-12, 2003

SLA Annual Meeting, New York, NY
www.sla.org

July 12 - 17, 2003

American Association of Law Libraries:
Annual Meeting, Seattle, WA
www.aallnet.org/events/am_03/ ■

Preservation continued from p. 18

problems of the books. Besides repairing books in-house, other options given for dealing with heavily used volumes were recasing by the binder and replacement. One library had sent four books to a conservator for treatment. Ironically, that same library did no in-house repairs.

When asked which materials in their own libraries were the most in need of preservation attention, I was told foreign titles (3), reporters (3), Illinois Digest (1), Illinois reporters (1), old canon law (1), and 1800s-early 1900s treatises (1). These answers coincided with the types of materials mentioned by the larger group. Of course, acidic, brittle paper is the reason that these titles are in need of attention. Three libraries (50%) rated the importance of preserving the deteriorated volumes they named as at least a "7" on a scale of 1-10 with "10" having the highest importance. That corresponds almost exactly to the larger group. I believe this indicates that these libraries are able to identify their own materials in need of attention and to place a high importance on preserving them. Whether or not that is done depends, of course, on many factors such as the condition, the rarity, opportunities for reformatting or to cooperatively preserve the titles, staffing, costs (direct and indirect), and pressure from inside or outside the institution. It would be interesting to conduct a follow-up survey at some point to determine which, if any, of these self-identified titles had been preserved in one form or another.

I asked the librarians to name the preservation actions with the highest priority for their libraries. Answers ranged from writing procedures and routine book repair of the circulating collection to doing a survey of the collection and writing a disaster plan. Putting together a plan for dealing with disasters received the most responses. Considering my earlier comment about the importance of taking care of this duty, I was glad to hear that many librarians agreed with that priority.

None of the libraries in Chicago had participated in a cooperative preservation project but four of them (67%) were interested in doing so. This high level of interest

was in direct contrast to that of the larger group, where only 20% expressed an interest in becoming involved in this type of project. This is very encouraging in a large city with many law libraries. No single library is capable of preserving all of its materials. One example of this type of project is when two or more libraries determine which of them will be responsible for reformatting specific titles. For instance, each library could have two foreign titles reformatted into microfiche and the patrons from the other library are permitted and encouraged to use those titles. A note could be made in the online catalog record to that effect. Whether or not the original volumes are retained is an individual decision.

Several forums have been utilized for preservation education, including AALL programs (3), the academic library's main library (2), the Chicago Library System (1), Illinois State Library Association (1), American Library Association (1), and a bindery tour (1).

I asked which broad groups of materials should receive high priority in the new national plan for the preservation of legal materials (in the 2000-2005 AALL Strategic Plan). Again, foreign titles (2) were mentioned, along with 19th century treatises, court reports, and all primary materials (1 each). These answers generally coincided with those from the larger group, except that no one in Chicago mentioned nonprint materials.

Ideas for the Preservation Committee in AALL's Technical Services SIS to better meet the needs of law librarians were regional workshops (3), newsletter articles (2), programs and workshops at AALL (2), information sharing (1), and a simple shelving manual (1).

I asked which of several choices would be valuable for them in learning more about preservation. The choices receiving the most responses (5 each) were names of preservation professionals for consultations, programs close to home conducted by regional preservation associations, and a listserv of other law librarians on preservation. Almost as popular (4 each) were programs at AALL and chapters, names of other area law librarians interested in preservation, and general information about preservation. Information about grants was of interest to only 2 librarians.

Two librarians mentioned the importance of being able to "red-flag" the last copy of a title in order that efforts be made to preserve it. Another librarian talked about making note of the condition of volumes in cataloging records.

I will write an article in the next issue on my individual follow-up letters to the libraries with the recommendations I made to them to improve their efforts. ■

Chris Portland *continued from p. 17*

For others who might be considering a detour off the career track in order to pursue fulltime parenting, Chris offers some advice. He suggests gathering information, talking to people, and exploring options—keeping in mind that the "perfect" solution is the one that suits your own unique circumstances. As he sums it up, "In the end, you have to follow your heart and do what you think is best for you and your family." ■

Emergency *continued from p. 19*

8. Consider alternatives. Perhaps you can create a new position for yourself within your organization. Perhaps you can create a totally new career for yourself, independent of your current employer. Keep your options, your mind, and both eyes open!

I urge you to use this little survival kit. If enough of us take action to transform ourselves, we may be able to pull our profession back from the brink of extinction. Now, be sure to eat this article after you've memorized it, just in case you are captured by the enemy. ■

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AALL *continued from p. 12*

This is just a sampling of the atmosphere of learning and education that takes place at the annual meeting. In addition, a daily newscast called "AALL Newline Orlando" was on TV to highlight the latest news of the annual meeting. Newline Orlando featured conference highlights and live news and interviews from the exhibit hall. Everyday an 'Information Innovator' was interviewed on the program. Roger Parent and Barbara Bintliff were two of these librarian superstars who were featured. Also, 'New & Noteworthy' exhibitors were profiled, such as the H.W. Wilson Company, which had a representative talk about their 100 years of history in the business.

The Association Luncheon was a Florida themed ballroom featuring Emmy award-winning journalist Catherine Crier, the host of the Court TV show "Crier Today." Ms. Crier delivered the keynote address, which focused on empowering the individual in a society that sometimes discourages leadership, creativity and assertiveness. She drew on her own life examples to demonstrate how personal interest and drive can make a difference in our world.

Of course I have to mention the spectacular vendor events held every evening. There was quality eating, drinking, socializing and networking. That was combined with experiencing the wonderful fun and excitement of fascinating Florida venues along with more librarians and friends than you'd expect! Overall, it was a very satisfying and worthwhile time. I would heartily recommend attendance at the annual meeting to any librarian interested in the legal field. ■

Working Smarter *continued from p. 18*

backup tapes and if there were, they were in the building. What are you going to do? Who are you going to call? Where do you go from here? What happens now?

Even if you knew the names of the vendors and their phone numbers, you couldn't call them to replace all of your lost holdings because you don't have a list (other than the one that was in the building) of what you had. A list of your holdings was in the catalog which no longer exists.

Hmmm (you think to yourself) maybe that idea of the firm coming up with a disaster plan wasn't such a bad idea. Gee, you know when the firm was trying to get me to participate in the drafting of a disaster plan I was too busy - I think. Now I wish that I would have been a little more receptive. Because now I don't even know if I have a job! ■

Professional Reading *continued from p. 24*

Minow, Mary. "Library Records Post-Patriot Act (Federal Law)." 16 September 2002. Law Library Resource Xchange (LLRX.com) <http://www.llrx.com/features/libraryrecords.htm>.

Minow's concise, informative article is essential reading for all librarians. Using a table format, Minow describes the impact of the Patriot Act upon library records. For each type of court order, the author details the type of info sought, the legal standard for probable cause, the appropriate legal authority, and notes and sample orders. The article also details how librarians should interpret search warrants (for e-mail, voicemail, or physical searches) or requests for wiretaps.

Seifert, Jeffrey W. "The effects of September 11, 2001, terrorist attacks on public and private information infrastructures: a preliminary assessment of lessons learned." *Government Information Quarterly* vol. 19 no. 3 (3rd Quarter 2002): 225-242.

In the wake of September 11, information professionals must recognize the importance of dependable and continuous information infrastructures. Seifert emphasizes the need for comprehensive disaster recovery plans, decentralization of operations, and the development of system redundancies.

Strickland, Lee S. "Information and the War Against Terrorism, Part V: The Business Implications." *Bulletin of the American Society for Information Science and Technology* vol. 28 no. 6 (August/September 2002): 20-25. Also available at <http://www.asis.org/Bulletin/Aug-02/strickland.html>.

Strickland identifies information as a business's most significant asset. Responding to the events of September 11, he argues that information professionals must plan to service customers in times of threat, implement new communication paradigms and establish a comprehensive knowledge redundancy program.

Wendt, Nina. "Let It End Here: Stopping the Ripple Effect." *Legal Management* vol. 20 no. 6 (November/December 2001): 38-45.

Wendt explains that law firms must plan for continuing operations immediately following a disaster. Recalling recovery efforts from September 11, the article includes tips for drafting a disaster recovery plan and coping with employee trauma. A helpful list of related print and electronic resources also accompanies the article. ■



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The Nominations Committee is pleased to announce the following slate for the February 2003 CALL Board election:

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- √ Jean Wenger, Cook County Law Library

For Secretary:

- √ Denise Glynn, DePaul University Law Library
- √ Deborah Rusin, Altheimer & Gray

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- √ John Klasey, Piper Rudnick
- √ Julia Wentz, Loyola University Law Library

Frank Drake, Chair
Nominations Committee

Additional nominations must be received by the CALL Secretary not later than January 1st, 2003, in accordance with Art. IX, Sec. 3 of the CALL Bylaws.

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