

**CALL GRANTS APPLICATION**

The CALL Grants and Chapter Awards Committee is pleased to offer grants to the membership in various amounts for attendance at educational meetings and the AALL Annual Meeting and Conference. You may apply for a grant to attend any educational event that is law library related.

**Continuing Professional Educational Grant Applications:** MUST be received by the Committee Chair no later than three weeks before the start date of the program or workshop.

**AALL Meeting/ Workshop Grant Applications:** Deadline for receipt of the application is April 15, 2023.

Incomplete applications and those postmarked after the deadline indicated above will not be considered.

**Please check one: [ ] Continuing Education [ ] AALL Meeting/Workshop**

**NAME: ORGANIZATION: POSITION: ADDRESS:**

**PHONE: FAX:**

**E-MAIL ADDRESS:**

#### Amount of requested grant: $ .

Grant awards may be used only for registration, transportation and lodging.

How long have you been at your current job? How long have you been a law librarian?

Length of Membership in CALL: Have you ever received a CALL Grant? Yes No

If so, what meeting did you attend and what was the purpose of the money used?

Are you a member of AALL? Yes No

If so, for how long?

List your activities in CALL, AALL or other relevant professional organizations. (Please list any office held, committee participation or other activities, including dates of your participation.)

For what purpose do you wish to use this grant? (Please provide a copy of any registration information.)

* If a grant is requested to cover multiple expenses, please include, as specifically as possible, an itemized accounting of where the requested money will be spent.)

What benefit will you receive by attending this meeting?

* For an AALL Annual Meeting grant, please list specific educational programs that will aid your professional development.

Will your employer pay any or all of your expenses to attend this meeting? Yes No

If yes, what amount is your employer willing to fund?

If you do not receive the requested grant, will you be able to attend this meeting? Yes No

If yes, what resources will you use to fund your attendance (e.g., employer funded, out-of- pocket, other grant awards)?

HAVE YOU EVER ATTENDED AN AALL ANNUAL MEETING? (answer only necessary if grant application is for the Annual Meeting) Yes No

IF YES, How many and when was your most recent attendance?

ONE LETTER OF RECOMMENDATION IS REQUIRED FOR AALL Annual Meeting

APPLICATIONS. This letter must accompany your application and be from a person who is familiar with your responsibilities, and can provide information about your potential to contribute to the field of librarianship and to CALL.

Grant recipients are encouraged to serve on a CALL committee for a year after receiving the grant.

**I AGREE THAT, IF FOR ANY REASON, I AM UNABLE TO ATTEND THE PROGRAM FOR WHICH THE GRANT IS AWARDED, I WILL IMMEDIATELY NOTIFY THE CALL GRANTS AND CHAPTER AWARDS CHAIR AND RETURN THE GRANT MONIES TO CALL. IF THE CALL GRANT HAS ALREADY BEEN PAID AND A REFUND CANNOT BE OBTAINED, I WILL REPAY THE AMOUNT OF THE AWARD.**

**I AGREE TO PROVIDE RECEIPTS (PHOTOCOPIES ACCEPTABLE) DOCUMENTING MY ATTENDANCE AT THE PROGRAM WITHIN 30 DAYS OF MY RETURN TO THE GRANTS CHAIR.**

**IF I DO NOT USE THE FULL AMOUNT OF THE GRANT, I WILL RETURN THE UNUSED PORTION TO THE CALL TREASURER IMMEDIATELY.**

**I FURTHER AGREE TO SUBMIT AN ARTICLE ON THE PROGRAM/MEETING SUPPORTED BY THE GRANT FOR THE NEXT ISSUE OF THE *CALL BULLETIN*.**

**APPLICANT'S SIGNATURE:**

**DATE:**

**Send applications to:**

**Chair of CALL Grants and Chapter Awards Committee Chair**

**Contact information available at** [**https://chicagolawlib.org/**](https://chicagolawlib.org/)

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